

APPLICATION FORM FOR REGISTRATION OF H.K. LIMITED COMPANY (AFHK_V1-19)
註冊香港有限公司申請書 (AFHK_V1-19)

Please complete the form in BLOCK LETTERS 請以英文正楷填寫此表格。 If not applicable, please fill in "N/A" 如有不適用者,請填上"不適用"。

Information of Applicant / Company 申請人/公司資料			
Name in English 英文名稱		Contact No. 聯絡電話	
Email 電郵		Fax No. 傳真	
Contact Address 聯絡地址			
Choosing the Service Plan 所選擇之服務計劃			
I / we hereby authorize General Secretarial Limited to handle the issue: 本人/我們現委托將軍秘書有限公司處理下列事宜:			
<input type="checkbox"/> Incorporation of H.K. Limited Company 新成立香港有限公司- <input type="checkbox"/> Green Box 綠盒裝 <input type="checkbox"/> Express 特快裝 <input type="checkbox"/> Purchase of Ready Made H.K. Limited Company - Green Box Package 購買現成香港有限公司綠盒裝			
Proposed Company Name 擬選用之公司名稱			
Option 選擇 1	Name in English 英文名稱		
	Name in Chinese 中文名稱		
Option 選擇 2	Name in English 英文名稱		
	Name in Chinese 中文名稱		
Registered Office Address 公司註冊地址			
<input type="checkbox"/> Use General's address as registered office address 使用將軍的地址為公司註冊地址 (please complete the Application Form For Virtual Office Service 請填寫虛擬辦公室服務申請書)			
<input type="checkbox"/> Use the following address as registered office address 以下列地址為公司註冊地址			
Address for the Keeping of Significant Controllers Register and Name of the Designated Representative for Keeping of Significant Controllers Register 主要控制人登記冊存放地址及重要控制人登記冊之指定代表			
<input type="checkbox"/> Appoint General Business Services Limited as the Designated Representative and Use General's address as the address for the keeping of significant controllers register 委任將軍商務有限公司為指定代表及使用將軍的地址為主要控制人登記冊存放地址。			
<input type="checkbox"/> Same as register office address and Make arrangement of myself/ ourselves 與公司註冊地址相同及客戶自行處理 Name and Address of the designated representative for keeping of significant controllers register 重要控制人登記冊之指定代表:			
Detailed Business Nature 業務性質:			
Geographic Location of Business Activities 業務地區:			

Information of Director(s) and Shareholder(s) 董事及股東資料			
Position 身份	<input type="checkbox"/> Director 董事 <input type="checkbox"/> Shareholder 股東 (% shareholding 股權)		
Name in English 英文名稱		Name in Chinese 中文名稱	
H.K.I.D. / Passport No. 香港身份證/護照號碼(*)		Nationality 國籍	
Address 地址(*)			
Detailed Source of Fund 資金來源:			
Information of Director(s) and Shareholder(s) 董事及股東資料			
Position 身份	<input type="checkbox"/> Director 董事 <input type="checkbox"/> Shareholder 股東 (% shareholding 股權)		
Name in English 英文名稱		Name in Chinese 中文名稱	
H.K.I.D. / Passport No. 香港身份證/護照號碼(*)		Nationality 國籍	
Address 地址(*)			
Detailed Source of Fund 資金來源:			
Ultimate Beneficial Owner (UBO) Information 實質權益擁有人資料			
<input type="checkbox"/> Yes 是 <input type="checkbox"/> Not 否 Are the Beneficial Owner(s) the same as the Shareholder(s)? 實質權益擁有人和股東相同嗎? If not, please provide following details of the Beneficial Owner(s). 如否, 請提供以下資料。			
Name in English 英文名稱		Name in Chinese 中文名稱	
H.K.I.D. / Passport No. 香港身份證/護照號碼(*)		Nationality 國籍	
Address 地址(*)			
Detailed Source of Fund 資金來源:			
Information of Company Secretary 公司秘書資料			
<input type="checkbox"/> Appoint <u>General Secretarial Limited</u> as Company Secretary 委任將軍秘書有限公司為公司秘書。			
<input type="checkbox"/> Appoint the following person as Company Secretary 委任下列人士為公司秘書:			
Name in English 英文名稱		Name in Chinese 中文名稱	
H.K.I.D.No 香港身份證號碼(*)			
Address 地址(*)			
Please indicate the channel which you know our company 閣下透過以下何種途徑得知本公司之服務			
<input type="checkbox"/> Internet 搜索互聯網: <input type="checkbox"/> Google <input type="checkbox"/> Yahoo <input type="checkbox"/> Facebook			
<input type="checkbox"/> Referral 朋友轉介		<input type="checkbox"/> Others 其他	

Terms and Remarks 條款及備註

1. Standard Issued Capital is 10,000 shares of HK\$1 each, totally HK\$10,000. Unique request would be allowed.
標準公司發行股本為 10,000 股，每股 HK\$1，合共 HK\$10,000；亦可根據個別要求而定。
2. The number of directors or shareholders is limited to two; handling fee of HK\$200 should be collected for each extra director or shareholder.
如公司董事或股東人數超過兩位，額外每位需另付 HK\$200 手續費。
3. Once this form is signed and sent to us, the order is confirmed. If client would like to cancel the order, cancellation charge of HK\$1,000 should be collected.
此表格經簽妥及交給我們，委託便已作實，如客戶欲取消委託，我們將收取 HK\$1,000 手續費。
4. After all details of application are confirmed as final, handling fee of HK\$500 should be collected for each revision, i.e. name/address of company, particulars of shareholders/ directors/company secretary etc.
當我們確定閣下之有關申請資料後，閣下如欲更改資料，如公司名稱/地址、股東/董事/公司秘書資料等，我們將收取每項 HK\$500 文件處理費。
5. No refund for services fee and deposit.
任何情況下，不設退款。
6. Personal Information Statement: All personal information will be used for registration of the above company only.
個人資料搜集聲明: 所有資料只用作註冊有關公司之用，絕不用於其他用途。
7. To comply with the Anti-Money Laundering and Counter-Terrorist Financing Ordinance, the above-mentioned information and documents have to be obtained and reviewed by us and our third-party service-providers (ready-made company kit providers) before any services could be provided.
由於反洗黑錢條例實施，閣下必須填寫及提供有關資料以便我們及相關第三方服務者（現成公司提供者）進行盡職審查。否則，我們將無法提供有關服務。
8. Client must come to our office to sign the document.
客戶必須親臨本公司簽署有關文件。
9. Please provide copy of H.K.I.D. Card / Passport and Proof of Residential Address of **ALL** Director(s), Shareholder(s) and Company Secretary for verification purpose.
請附上**所有**董事、股東及公司秘書之香港身份證或護照副本及住址證明，以供核對。
10. If corporate director or shareholder is proposed, please contact our customer service officer for details.
閣下如欲透過公司擔任董事及股東，請和我們的客戶服務主任聯絡。

I / we hereby confirm that 本人/ 我們現確認:

- 1) I / we have obtained proper authorization from relevant person to sign this application form.
本人/ 我們已獲得相關人士之正式授權簽署此申請書。
- 2) I / we ensure all information provided is true and correct.
本人/ 我們證明所提供之資料正確無訛。
- 3) I / we understand and agree the above terms and remarks.
本人/ 我們明白和同意上述之條款及備註。
- 4) I / we agree to undertake all the costs and fees incurred.
本人/ 我們承諾按時足額支付所需之服務費用。

Signature & Company Chop (if any)

簽名及公司印 (如適用)

Date 日期: